



LIBOR

Little Investment Bankers of Rutgers

LIBOR Workshop #3: Building Resumes

Tuesday, September 26th, 2023

Why Care?

A Resume is...

- One page summary of your skills and an introduction to you
- Your downfall, if imperfect

Skills looked for...

- Academic success and time management
- Problem solving and impact
- Team player / good attitude
- Leadership
- Self-driven and self-motivated
- Industry knowledge and technical skills



What We'll Cover

- Resume Sections
 - Education
 - Professional Experience
 - Leadership & Extracurriculars
 - Additional Information
- What to Include During...
 - Freshman Year
 - Sophomore Year
 - Junior Year
 - Senior Year
- General Tips



An Overview

- One page only, uniform style
 - M&I Format
 - Okay to copy boards' formats
- Even spacing and appropriate margins
- Consistent font size, bolding, formatting
- Being concise is key
- More emphasis on work over clubs as one gets older

Katherine Lombardi

Middletown, NJ | (732)-832-6470 | katherinelombardi.02@gmail.com

EDUCATION

Rutgers University – Business School

Bachelor of Science in Finance, Minor in Philosophy

New Brunswick, NJ

September 2021 – May 2024

- **GPA:** 3.96/4.0 | **Honors:** Cap & Skull Senior Society, Beta Gamma Sigma (Top 10%), Dean's List, Bain & Co. National Case Competition 2nd, Accenture Case Competition 1st, Girls Who Invest Online+ Scholar (CFA, Wall Street Prep, Wharton modules)
- **Relevant Coursework:** Investment Analysis, Corporate Finance, Fixed Income, Wall Street Finance, Finance Honors Seminar

WORK EXPERIENCE

Long Ridge Equity Partners

Private Equity Fall Analyst

New York, NY

September 2023 –

- \$1.75B AUM; growth-orientated investing with industry focus on business technology, financial technology, enterprise software

Perella Weinberg Partners

Incoming Investment Banking Analyst | Summer Analyst in M&A / RX

New York, NY

June 2023 –

- Provided strategic and financial advice to F500 clients in healthcare (MedTech, HCIT, Pharma Services), TMT/Media, technology
- Supported execution of \$800M+ sell-side and buy-side transactions by organizing due diligence for 20+ private equity firms and strategics, crafted deep-dive industry research reports and buyer profiles, designed slide decks for BoD and CEO presentations
- Analyzed market data and built thesis to influence multinational HC company to redirect strategy on line-of-business focus and expansion; built comparable and intrinsic models with granular revenue forecasts, capital structure, and debt/equity pricing charts
- Maintained weekly RX coverage with capital structure build, liquidity/FCF projections, covenants, and possible distress catalysts

Independence Point Advisors

Investment Banking Fall Analyst, Debt Capital Markets

New York, NY

October 2022 – December 2022

- Advised corporate debt issuers on optimal financing opportunities by analyzing maturity and yield profiles, credit rating history to assess value; built comparable, liquidity, and operating models for 9 companies to identify trends in debt and revolver facility use
- Presented pitch books for transaction recommendations based on research of spread, concession, macro/micro forecasts on rates

PwC

Advisory Intern, Consulting Solutions

New York, NY

June 2022 – July 2022

- Synthesized and visualized 10 years of user data to identify two target demographics for EdTech business, forecasted growth and built short/long-term KPIs to increase market share by 15%; designed presentation and marketing deliverables for implementation
- Completed rotations in Delivering Deal Value, Deals Transformation and M&A advisory cases, placing in upper quartile of class

Desert Springs Capital

Private Equity Analyst

Orange County, CA

January 2022 – April 2022

- Analyzed and researched industry data to determine healthcare tech/SaaS sectors for acquisition, conducted due diligence on 100 targets with <\$25mil revenue and >\$1mil EBITDA; identified & initiated contact with 95 companies and reviewed CIMs, NDAs
- Pitched recommendations to Managing Partner with valuation methodology, market data and built 3-statement, operating models

Capital One

Business Analyst Intern, Upmarket Acquisitions

McLean, VA

June 2021 – August 2021

- Performed modeling and analytics to develop customer retention strategies; refined product target segmentation and pinpointed ideal intersection of income and spend by developing three predicative variables and profitability trends from card statement data

LEADERSHIP & EXTRACURRICULAR EXPERIENCE

Little Investment Bankers of Rutgers (LIBOR)

Co-President, promoted from Director of Alumni Relations

New Brunswick, NJ

September 2021 – Present

- Grow network of 1,200 alumni via strategic outreach, relationship management to develop recruitment pipelines with Wall Street firms and support direct 40+ full-time and internship hires; 25% increase in partnerships and expansion of alumni in byside roles
- Plan, host, and promote 25 company events for 400+ students, established new feedback system and increased attendance by 20%

Rutgers Consulting Group

Managing Director & Exec. Vice President/Treasurer

New Brunswick, NJ

September 2021 – Present

- Source 14 clients from diverse industries and lifecycles, including Y-Combinator startups, state government and Fortune 100 firms
- Craft multi-phase objectives and SOWs, oversee engagements from ideation and research to final deliverable and implementation
- Recruit, train, and mentor 60 analysts, while establishing outreach partnerships outside of the business school to uplift new talent

ADDITIONAL INFORMATION

Skills: Microsoft Office, Python, SQL, FactSet, CapIQ, Bloomberg (Intermediate), JavaScript, HTML/CSS, Tableau (Beginner)

Activities: Finance Dept. TA/Tutor, RU Valuating (Vice President), Road to Wall Street (Peer Mentor), Violence Prevention & Victim Assistance (Student Coalition), Girls Who Consult (National Outreach Director), Smart Woman Securities (Associate)

Interests: Crosswords, Education, Film & Foreign Cinema, Fitness/Gym, History, Thrifted Fashion, Skincare, Writing/Reading



Intro + Education

Some variance on writing Rutgers/RBS and grad years is okay! Info just needs to be correct and even throughout

Senior

Katherine Lombardi

Middletown, NJ | (732)-832-6470 | katherinelombardi.02@gmail.com

EDUCATION

Rutgers University – Business School

New Brunswick, NJ

Bachelor of Science in Finance, Minor in Philosophy

September 2021 – May 2024

- **GPA:** 3.96/4.0 | **Honors:** Cap & Skull Senior Society, Beta Gamma Sigma (Top 10%), Dean's List, Bain & Co. National Case Competition 2nd, Accenture Case Competition 1st, Girls Who Invest Online+ Scholar (CFA, Wall Street Prep, Wharton modules)
- **Relevant Coursework:** Investment Analysis, Corporate Finance, Fixed Income, Wall Street Finance, Finance Honors Seminar

Sophomore

EDUCATION

Rutgers Business School

New Brunswick, NJ

B.S. in Finance & Minor in Mathematics & Business Analytics

Expected May 2025

- **GPA:** 4.0/4.0, SAT: 1500, **Honors:** SAS Honors Program, Dean's List (All Semesters), Rutgers National Scholarship

- Professional email, no full address, info is properly capitalized / formatted
- Include SAT or ACT scores if high (1450-1500 SAT, 33-34 ACT)
- Include overall GPA to 2 points; major GPA if overall is poor (Under 3.5)
- **Tailor** your coursework to fit the role you're applying
- Describe awards if necessary, avoid high school awards as soph+



Professional Experience

Save space for bigger/more vital work experiences as opposed to smaller ones

Perella Weinberg Partners

Incoming Investment Banking Analyst | Summer Analyst in M&A / RX

New York, NY

June 2023 –

- Provided strategic and financial advice to **F500 clients** in healthcare (MedTech, HCIT, Pharma Services), TMT/Media, technology
- Supported execution of **\$800M+ sell-side and buy-side transactions** by organizing due diligence for **20+ private equity firms** and strategics, crafted deep-dive industry research reports and buyer profiles, designed slide decks for BoD and CEO presentations
- Analyzed market data and built thesis to influence multinational HC company to redirect strategy on line-of-business focus and expansion; built comparable and intrinsic models with granular revenue forecasts, capital structure, and debt/equity pricing charts
- Maintained **weekly RX coverage** with **capital structure build, liquidity/FCF projections, covenants, and possible distress catalysts**

Independence Point Advisors

Investment Banking Fall Analyst, Debt Capital Markets

New York, NY

October 2022 – December 2022

- Advised corporate debt issuers on optimal financing opportunities by analyzing **maturity and yield profiles, credit rating history** to assess value; **built comparable, liquidity, and operating models** for **9 companies** to identify trends in debt and revolver facility use
- Presented pitch books for transaction recommendations based on research of spread, concession, macro/micro forecasts on rates

Desert Springs Capital

Private Equity Analyst

Orange County, CA

January 2022 – April 2022

- Analyzed and researched industry data to determine **healthcare tech/SaaS sectors for acquisition, conducted due diligence** on **100 targets** with **<\$25mil revenue and >\$1mil EBITDA**; **identified & initiated contact** with **95 companies** and reviewed CIMs, NDAs
- Pitched recommendations to Managing Partner with valuation methodology, market data and built **3-statement, operating models**

- Use action words
- Quantify whenever possible
- Showcase skills and industry knowledge
- Show initiative



Leadership and ECs

Rutgers Business Governing Association (RBGA) <i>Sophomore Class Representative</i>	New Brunswick, NJ <i>Oct 2022 – Present</i>
<ul style="list-style-type: none">• Interviewed math faculty to strengthen Academic Dismal Policy proposal and understand faculty's position on policy• Hosted a service event for the sophomores and organize an intern panel with all majors for the spring semester	
<i>Allocations Committee Chair</i>	<i>Oct 2021 – May 2022</i>
<ul style="list-style-type: none">• Collaborated to approve 22 budget sheets from Rutgers Business clubs to fulfill clubs' funding requirements• Authored a budget guidelines document for Spring Appeals Process to reduce process's time by 50%	
Road to Wall Street Program <i>Member</i>	New Brunswick, NJ <i>Apr 2022 – Present</i>
<ul style="list-style-type: none">• Selected from approximately 300 applicants to join a 60-person cohort and take a financial modeling course• Co-authored a comprehensive equity research report on Ross Stores Inc. (ROST) on company model and history• Pitched Ross Stores as a buy with catalysts of favorable macro trends, strong cash cycle, and store expansion• Created a discounted cash flow model and completed a SWOT analysis to determine company's potential growth	

LEADERSHIP & EXTRACURRICULAR EXPERIENCE

Little Investment Bankers of Rutgers (LIBOR) <i>Co-President, promoted from Director of Alumni Relations</i>	New Brunswick, NJ <i>September 2021 –</i>
<ul style="list-style-type: none">• Grow network of 1,200 alumni via strategic outreach, relationship management to develop recruitment pipelines with Wall Street firms and support direct 40+ full-time and internship hires; 25% increase in partnerships and expansion of alumni in buy-side roles• Plan, host, and promote 25 company events for 400+ students, established new feedback system and increased attendance by 20%	

- Be **purposeful** with club inclusion – choose impact, not filler/generic
- Be able to speak to your experiences and outline problems solved
- Show leadership in clubs, competitions, or projects ASAP
- Finance experience is ideal, but passion and results best



What, How, Why Method

What – Action performed

- Describe the output of your work

Why You Did It:

- Explain the impacts of your work
- For a stock pitch – how much did it go up? / What was return? Use details
- Did your work end in a report or other presentation to senior management?
- Was their tangible impact on the business or operations? An improvement or increase?

How You Did It:

- Can add more detail about what was done (quantitative info) or give more definition on the exact skills used
- If possible, mention specific analyses or financial concepts
- If not, show you think about things with business acumen and a quantitative mindset

Action Verb

- What / Action Performed
- How / Further Detail
- Why / Results And Impact

- Developed analytical reports on over \$300 million in operation and maintenance expense across 7 segments and departments used by the finance team and CFO for budgeting and financial planning

- Synthesized and visualized 10 years of user data to identify two target demographics for EdTech business, forecasted growth and built short/long-term KPIs to increase market share by 15%; designed presentation and marketing deliverables for implementation

Action Verb



Additional Bullet Point Examples

Stock Pitch & Investment Projects

Bender Trust Stock Pitch Competition

Team Captain, 1st Place

New Brunswick, NJ

September 2020 – December 2020

- Developed an equity research report using comparable company, precedent transactions, and DCF analysis for BP plc
- Placed first out of 34 teams and received the opportunity to invest in BP on behalf of the \$4.0 MM Bender Fund
- 3Q2020 BP plc (NYSE: BP); buy recommendation at \$20.00, since made highs of \$33.00 (+65.0%)

Smith College Investment Fund

Financial Sector Analyst

Northampton, MA

January 2021 – July 2021

- Managed college endowment portion of over \$160,000 by discussing asset allocation, analyzing fund performance as one of only three sector analysts; performed fundamental and comparable analysis to model and research potential investments
- Led diversification of sector into REITs, researching and pitching Equinix (NASDAQ: EQIX) as a BUY at \$668.00

MSD Partners Case Competition

Team Member, 1st Place

New York, NY

April 2022 – June 2022

- Pitched a buy rating on Tempur Sealy (NYSE: TPX) with a pitch deck and discounted cash flow model to MSD leadership
- Analyzed macroeconomic trends in oil, industry trends, and company fundamentals to drive investment thesis and valuation

Corporate Finance / Administration

- Collaborated to develop a comprehensive investment policy for unexpended capital from over \$5 million in revenue, targeting high liquidity, capital preservation and risk management
- Streamlined financial recording processes to enable timely and actionable reports for department leaders

Customer Service / Non-Finance

Curated individualized lessons & recommendations for 20+ K-12 students and implemented expansion & retention strategy to result in 400% revenue, 500% client increase; managed waiting list and outsourced to two other tutors under management



Additional Information

ADDITIONAL INFORMATION

Technical Skills: Capital IQ, Bloomberg Market Concepts (BMC) Certificate, Microsoft Office

Languages: Fluent in Russian; Conversational Proficiency in Spanish (Seal of Biliteracy)

Activities: TEDx Rutgers (Fundraising Chair), Little Investment Bankers of Rutgers (LIBOR), Point72 Case Competition

Interests: Ballroom dancing (competed in Ukraine, Canada and the U.S., placing 4th at the National American DanceSport Championships), American Film, American Literature: New Sincerity movement, Classic Rock

SKILLS, ACTIVITIES & INTERESTS

Certifications & Training: Bloomberg Market Concepts, Introduction to Corporate Finance (Wharton Online)

Activities: Little Investment Bankers of Rutgers, Rutgers Economics Society, Road to Wall Street

Interests: Traveling, History, Biking, Swimming, Comedy, News and Current Events

ADDITIONAL INFORMATION

Skills: Microsoft Office, Python, SQL, FactSet, CapIQ, Bloomberg (Intermediate), JavaScript, HTML/CSS, Tableau (Beginner)

Activities: Finance Dept. TA/Tutor, RU Valuating (Vice President), Road to Wall Street (Peer Mentor), Violence Prevention & Victim Assistance (Student Coalition), Girls Who Consult (National Outreach Director), Smart Woman Securities (Associate)

Interests: Crosswords, Education, Film & Foreign Cinema, Fitness/Gym, History, Thrifted Fashion, Skincare, Writing/Reading

- **Where people look first!! – Airport Test**
- Show your true self and speak to what you wrote
- Highlight finance-relevant skills
- Use space strategically to split between languages/EC/skills



What to include in...

Freshman Year

- High school related
 - Clubs, sports, jobs
 - Awards received
 - GPA (if high)
- Rutgers related
 - GPA (if high)
 - Clubs, case competitions
 - Any part time work in college
- One step further
 - Bloomberg Market Concepts
 - Free courses (BIWS, WSP)
 - Insight or mentorship programs
- **Find finance skills in non-finance work**

EDUCATION	
Rutgers University <i>Bachelor of Science in Finance & Business Analytics and Information Technology</i>	New Brunswick, NJ <i>May 2025</i>
<ul style="list-style-type: none">• GPA: 4.0; Honors: Dean's List Fall 2021; School of Arts and Sciences Honors Program, RU Rutgers Scholarship• Relevant Coursework: Introduction to Financial Accounting, Data 101, Introduction to Macroeconomics, Fictions of AI, Introduction to Microeconomics, Calculus I & II, Introductory Statistics for Business	
North Brunswick Township High School <i>High School Diploma</i>	North Brunswick, NJ <i>Jun 2021</i>
<ul style="list-style-type: none">• GPA: 3.96; Honors: Top 5% of Graduating Class; SAT: 1500• Qualified for DECA's Business Finance Event and FBLA's Accounting I Event for States 2021	
WORK EXPERIENCE	
Manyavar <i>Sales Associate</i>	North Brunswick, NJ <i>July 2021 – Dec 2021</i>
<ul style="list-style-type: none">• Surveyed store's foot traffic per hour to assist analysis between number of customers and sales• Assisted customers in selecting items that fulfill price and style requirements to maintain customer satisfaction• Sold approximately \$500 to \$1500 of high-end wedding and party-wear to clients per weekend	
CAMPUS INVOLVEMENT	
Credit Suisse Market Madness Stock Pitch Challenge <i>Participant</i>	New Brunswick, NJ <i>Mar 2022</i>
<ul style="list-style-type: none">• Pitched ON Semiconductor (ON) as a buy because of chip shortage and growth of automobile revenue stream• Analyzed company utilizing SWOT analysis and comparable companies to determine future potential growth	
Corporate Finance Society <i>Founding Events Committee Member</i>	New Brunswick, NJ <i>Jan 2022 – May 2022</i>
<ul style="list-style-type: none">• Improved members' point tracking system with new formula to increase system's usability for new Excel users• Developed new member events and coordinated with other RBS clubs to increase club outreach and membership	
Rutgers Business Governing Association (RBGA) <i>Allocations Committee Chair</i>	New Brunswick, NJ <i>Oct 2021 – May 2022</i>
<ul style="list-style-type: none">• Collaborated to allocate \$400,000 to 22 Rutgers Business clubs and approve appeals for additional funding• Authored a budget guidelines document for members in Spring Appeals Process to reduce process's time by 50%	
Rutgers for Doctors in Action <i>Co-Social Media Manager</i>	New Brunswick, NJ <i>Sep 2021 – Nov 2021</i>
<ul style="list-style-type: none">• Established nonprofit organization in partnership with Doctors in Action to support young, struggling Ethiopians• Developed Instagram page and flyers to increase social media awareness about the cause and bake sale fundraiser• Fundraised \$1350 for Doctors in Action to provide funding for housing and medical services to Ethiopian families	
Student Government Organization <i>Executive Board Member & Board of Education Representative</i>	North Brunswick, NJ <i>Sept 2020 – June 2021</i>
<ul style="list-style-type: none">• Converted in-person events, like talent show, virtual to maintain student involvement during pandemic• Fundraised \$8,000 for The Thirst Project with board through virtual and in-person events and to raise awareness.	
SKILLS	
Languages: English (Native); Hindi (Fluent), German (Intermediate)	
Technical Skills: Python (Basic), R (Basic)	
Interests: American Long-Distance Swimming, Cooking Indian & Asian Cuisine, Bollywood Movies	



What to include in...

Sophomore Year

- Freshman summer internship
- High school related
 - Gone by now except relevant work experience
- Rutgers related
 - GPA (if high)
 - Clubs (leadership positions)
 - Relevant courses – Stats, Accounting, Calc, Fin Man
- One step further
 - Case studies
 - Competitions – with placements/honors

EDUCATION	
Rutgers Business School – Honors Program <i>Bachelor of Science in Finance & Business Analytics and Information Technology</i>	New Brunswick, NJ <i>September 2021 – May 2025</i>
<ul style="list-style-type: none">• Cumulative GPA: 4.00/4.00; SAT: 1530/1600• Honors/Awards: Rutgers National Scholar, Road to Wall Street Program (Cohort 12), Bender Trust Stock Pitch (1st)• Related Coursework: Financial Accounting, Financial Management, Investment Analysis (current)	
PROFESSIONAL EXPERIENCE	
KSL Capital Partners <i>Incoming Private Credit Summer Analyst</i>	New York, NY <i>June 2023 – August 2023</i>
Millennium Management <i>Credit Investment Analyst Extern</i>	Los Angeles, CA <i>January 2023 – February 2023</i>
<ul style="list-style-type: none">• Updated capitalization tables and made footnotes on relevant debt covenants for current and potential investments• Built operating model and tear sheet, analyzed the debt, and developed a thesis for a public events management company• Listened to 4Q22 earnings calls for investments to understand guidance and identify key notes about future opportunities	
Lynwood Succession <i>Private Equity Analyst Intern</i>	Ontario, Canada <i>February 2022 – August 2022</i>
<ul style="list-style-type: none">• Analyzed the CIM, conducted due diligence, and determined potential growth strategies for a Midwest fleet tracking service• Screened 1000+ companies for desirable financial and operating characteristics to determine potential acquisition targets• Modelled cash flows for a construction logistics company based on projected development and renovations in Phoenix, AZ• Defended enterprise resource planning, telematics, and environmental monitoring as prospective industry areas of interest	
Piscataway Board of Education <i>Accounting Intern</i>	Piscataway, NJ <i>June 2021 – August 2021</i>
<ul style="list-style-type: none">• Assisted with end of year reconciliation for 10+ district accounts for cash, accounts receivable, and accounts payable• Managed a system of 3,000+ vendors to determine district usage and contacted vendors for updated legal information	
PROJECTS & LEADERSHIP EXPERIENCE	
Rutgers FBLA <i>Director of Professional Development</i>	New Brunswick, NJ <i>September 2021 – Present</i>
<ul style="list-style-type: none">• Organized interactive and educational general meetings with 30+ members and host professional development events• Led and trained the professional development committee consisting of 4 members to create 3 major events for members• Engineered a turnaround plan for the organization to develop a new meeting style based on feedback to ensure interest	
Rutgers University Valuating <i>Secretary</i>	New Brunswick, NJ <i>September 2021 – Present</i>
<ul style="list-style-type: none">• Scheduled and helped run meetings to teach technical concepts and practical skills related to a career in financial services• Staffed the involvement fair booth and marketed the club towards newcomers; resulted in a 80% increase in member count	
Volunteer Income Tax Assistant <i>Student Site Coordinator, Volunteer</i>	Middlesex County, NJ <i>December 2018 – Present</i>
<ul style="list-style-type: none">• Prepared and reviewed 175+ income tax returns for low-income families under the IRS VITA program with United Way• Manage 30 other volunteers and assisted with the education process for new volunteers before the start of each tax season	
MSD Partners Case Competition <i>Team Member, 1st Place</i>	New York, NY <i>April 2022 – June 2022</i>
<ul style="list-style-type: none">• Pitched a buy rating on Tempur Sealy (NYSE: TPX) with a pitch deck and discounted cash flow model to MSD leadership• Analyzed macroeconomic trends in oil, industry trends, and company fundamentals to drive investment thesis and valuation	
ADDITIONAL INFORMATION	
Languages: Gujarati (conversational), Spanish (basic)	
Skills: Microsoft Office (basic), Bloomberg Market Concepts, Advanced Income Tax Certification (IRS)	
Extracurricular Involvement: Little Investment Bankers of Rutgers (LIBOR), TAMID Group, Rock Climbing Club	
Interests: Aviation (Pursuing Private Pilot's License), Astronomy, Rock Climbing, Hiking, Traveling, Alto Saxophone	



What to include in...

Junior Year

- Internships
 - Sophomore Summer Internship (interest-focused)
 - Freshman summer internship (can be non-finance)
- Rutgers related
 - GPA (keep it up)
 - Clubs (E-Board positions)
 - Relevant coursework
- One step further
 - Case studies
 - Competitions
 - Research Papers

EDUCATION	
Rutgers University, Rutgers Business School <i>Bachelor of Science in Finance and Computer Science</i>	New Brunswick, NJ <i>September 2020 – May 2024</i>
<ul style="list-style-type: none">• Cumulative GPA: 3.70/4.00; Finance GPA: 4.00/4.00; SAT: 1550/1600• Honors: Honors Program Scholar, Rutgers Scarlet Scholarship, Dean's List (all semesters)	
PROFESSIONAL EXPERIENCE	
Bank of America <i>Incoming Investment Banking Summer Analyst</i>	New York, NY <i>June 2023</i>
Rutgers University Investment Office (Endowment) <i>Investment Analyst</i>	New Brunswick, NJ <i>June 2022 – Present</i>
<ul style="list-style-type: none">• Evaluated investment opportunities for the Rutgers Endowment (\$2.08B AUM) by conducting in-depth diligence• Created an investment memo for EMK Fund III which was presented to and approved by the Investment Committee• Gained exposure to different investment strategies such as Private Equity, Hedge Funds, and Venture Capital	
Castell Capital <i>Investment Banking Summer Analyst</i>	Dallas, TX <i>April 2021 – September 2021</i>
<ul style="list-style-type: none">• Completed \$30.0 MM sell-side M&A of a U.K.-based software company<ul style="list-style-type: none">○ Conducted financial due diligence to generate individual tear sheets for 8 potential acquisition targets○ Utilized modeling and accounting knowledge to perform financial analysis on targets who entered LOI	
EXTRACURRICULAR ACTIVITIES	
Rutgers Student Managed Fund (SMF) <i>Director of Operations, promoted from Junior Analyst</i>	New Brunswick, NJ <i>September 2020 – Present</i>
<ul style="list-style-type: none">• Researched the FIG, Energy, and Technology industries to find long-term value investments for \$300K portfolio• 1Q2021 Oppenheimer (NYSE: OPY); buy recommendation at \$37.00, since made highs of \$53.16 (+43.8%)• 3Q2021 Tenaris (NYSE: TS); buy recommendation at \$19.00, since made highs of \$34.09 (+79.4%)	
Little Investment Bankers of Rutgers (LIBOR) <i>Director of External Communication</i>	New Brunswick, NJ <i>May 2022 – Present</i>
<ul style="list-style-type: none">• Coordinated the kick-off meeting and qualitative/quantitative workshops for 240 participants in the pitch competition• Evaluated pitch decks, workbooks, and presentations from 40 teams to determine the best presentation and best report	
Rutgers Road to Wall Street Program <i>Cohort 11 Member</i>	New Brunswick, NJ <i>May 2021 – Present</i>
<ul style="list-style-type: none">• Completed 3 online certifications and a class to sharpen technical skills in Accounting, Excel, and Financial Analysis• Initiated semester-long coverage of American Airlines culminating in a 38-page equity research report• 4Q2021 American Airlines (NASDAQ: AAL); sell recommendation at \$22.00, since made lows of \$15.00 (-32.0%)	
Bender Trust Stock Pitch Competition <i>Team Captain, 1st Place</i>	New Brunswick, NJ <i>September 2020 – December 2020</i>
<ul style="list-style-type: none">• Developed an equity research report using comparable company, precedent transactions, and DCF analysis for BP plc• Placed first out of 34 teams and received the opportunity to invest in BP on behalf of the \$4.0 MM Bender Fund• 3Q2020 BP plc (NYSE: BP); buy recommendation at \$20.00, since made highs of \$33.00 (+65.0%)	
ADDITIONAL INFORMATION	
Languages: Hindi (fluent), Spanish (NJ bilingual certified) Skills: Java, Python, C, Microsoft Excel/PowerPoint	
Activities: Road to Silicon Valley, Little Investment Bankers of Rutgers, Fans of Football at Rutgers	
Interests: Woodworking (Adirondack chairs and tables), Baseball, Football, Basketball, Cooking, Weightlifting	



What to include in...

Senior Year

- Internships
 - Junior summer internship (mention full-time job if signed!)
 - Sophomore internship
 - Freshman internship
- Rutgers related
 - GPA (3.5+ min, 3.75+ ideal)
 - Clubs (E-Board positions)
 - Relevant coursework
- One step further
 - Competitions and research
 - How you've given back to the Rutgers Community

EDUCATION Rutgers Business School – Honors Program <i>Bachelor of Science in Finance and Accounting, Minor in Psychology</i> • Cumulative GPA: 3.97/4.00; SAT: 1530/1600 • Honors and Awards: Dean's List (all semesters), RU Scarlet Scholarship, Cohn-Reznick Scholarship, Bender Trust Honorable Mention	New Brunswick, NJ September 2020 – May 2024
PROFESSIONAL EXPERIENCE RBC Capital Markets <i>Investment Banking Summer Analyst - Communications, Media, & Entertainment</i> • Aided in the preparation of the Confidential Information Memorandum (CIM) for an ongoing sell-side • Putting together Discussion Materials and industry research for senior bankers for over 6 different pitches • Creating business plans, compiling peer and precedent comparables, and scrubbing equity research and publicly available information in order to aid in building out sub-verticals within the coverage group • Taking notes highlighting key considerations at all internal/client meetings to send out to senior bankers	New York City, NY June 2023 – August 2023
Raymond James <i>Equity Research Summer Associate - Banks Team</i> • Prepared a thorough company report and financial model for a coverage initiation for an Equity Analyst through analyzing the company and competitors financial statements and reports, and industry news • Assisted with second quarter earnings by updating models and future projections, taking notes during company earnings calls, and assisting in writing reports regarding said information	Chicago, IL June 2022 – August 2022
OceanFirst Bank <i>Finance and Accounting Intern</i> • Aided in the preparation of 6 SEC filings (NASDAQ: OCFC), including quarterly reports and press releases • Streamlined the creation of monthly management reporting board packages by creating a footing file in order to minimize the margin of error in financial statements and graphics, increasing efficiency by approximately 10% • Presented to upper management about branch banking trends and its implications for community banks	Red Bank, NJ June 2021 – January 2022
Cold Stone Creamery <i>Shift Manager & Crew Member</i> • Created branch's social media presence, amassing over 4,500 followers and increasing sales by approximately 5% • Served customers, operated and balanced register daily, took inventory, and trained new employees	Kendall Park, NJ August 2018 – June 2021
EXTRACURRICULAR ACTIVITIES AND LEADERSHIP EXPERIENCE Little Investment Bankers of Rutgers (LIBOR) <i>Financial Newsletter Editor-in-Chief, Assistant Editor, Writer</i> • Led a team of ~20 newsletter staff to write a digital newsletter detailing weekly headlines significant to global financial markets to be sent to over 2,000 students and alumni • Analyzed weekly headlines in the global economics industry to write a big picture overview of the global financial markets and trends based on global affairs • Received an honorable mention in a stock pitch competition, Bender Trust, with a team of 5 students	New Brunswick, NJ September 2020 – Present
Rutgers Road to Wall Street <i>Cohort 11</i> • Interviewed with alumni on Wall Street – 1 of 50 individuals selected from an pool of over 350 Rutgers students • Created an equity research report for Southwest Airlines (NYSE: LUV) with a team of students, utilizing financial modeling and valuation techniques (discounted cash flow, trading comparables, precedent transactions)	New Brunswick, NJ June 2020 – Present
SKILLS, ACTIVITIES, AND INTERESTS Skills: Microsoft Office Suite, CapitalIQ, BarnSec, BlueMatrix, SQL, Refinitiv, Workiva, Quickbooks Languages: English (Native), Gujarati (Native), Hindi (Native), French (Basic) Interests: Reading, Journalism, Hiking, Music, Field Hockey, Swim, Traveling, Cooking, Crime Shows	



General Tips

- Resume ≠ Who you are
 - BUT could be a positive/negative catalyst
- Never exceed one page
 - Play with font sizes and spacing
 - Between 9-12 font size
- Don't include an objective – considered outdated now
- Be able to speak to every experience **in detail**
 - Every bullet point is fair game



Mergers & Inquisitions Resume Format



Please check in, thank you!



Upcoming Events



- **Bender Trust Kickoff**
- **Wed 9/27 @ 8:30pm**
- **Room 1095**



- **Networking Workshop**
- **Thurs 9/28 @ 8:30pm**
- **Room 1071**



Questions?

